



InSiteShip[®] *Increase your throughput.*

InSiteShip System Features

Why do Shipping Operations Prefer InSiteShip?

 **Total Order Fulfillment**
 **Increased Accuracy**

 **Faster Throughput**
 **Better Bottom-line**

How Can InSiteShip Help You?

Better Planning – Provides tools with visibility to immediate and planned shipping needs. Planning tools maximize efficiencies of picking, packing and shipping

ERP Integration – Order detail from the ERP eliminates duplicate entry of shipping data.

Inventory Control – Hard and soft allocation assure that customer orders are fulfilled in order of importance. Once pulled or shipped, inventory levels are updated in the ERP system.

Carrier Integration – FedEx, UPS, USPS, DHL, and truck can ship from the same shipping work station.

Automation, Automation, Automation – Customer specific labels, weights, dimensions, customer shipping and billing preferences, serial and lot number documentation, bills of lading and carrier manifests, hazardous materials compliance. . . all automated at the click of a mouse.

International Documentation – International documents are completed and printed automatically based on country of origin, destination, carrier and type of product.

Tracking – When customers call requesting shipment details, customer service can provide tracking number, status, and case content details from a simple click within the ERP system.

Efficiencies – From Simple to Complex Operations

InSiteShip is a modular system that is easily adaptable to the processes in your shipping operations, whether they are simple or complex.

One Step Shipping allows you to enter or scan the order number and *InSiteShip* does the rest. The carrier is selected, weight and rate are determined, labels are created, inventory is relieved from the ERP, the freight cost is updated for invoicing and full tracking is available to customer service.

Pick, Pack and Ship adds value to the above by helping organize a formal picking and packaging process to maximize efficiencies in workflow. Directed picking, zone picking, pick to tub/pack to case, palletization and staging are all supported. *InSiteShip* can also support customer-specific case labels, UCC-128 labels and pallet labels.





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General Features

Security

Users are only allowed into the functions that they are secured for.

Licensing

Separately licensed from the ERP – does not use ERP licensing seats.

Custom Rating

Add custom carriers including rates, zones and special services.

Archiving/Purging

Speeds processing of production files by offloading old data while retaining for reporting, inquiries and statistics.

UPS, FedEx, DHL and USPS

Supported carriers with separate accounts by facility, carrier compliant labels and manifests.

Local Processing

Time critical FedEx and UPS rating and processing is not processed over the internet, providing fast response times for rate shopping and shipment processing – particularly in high volume shipping requirements.

Predefined Shipping Rules

Third party or recipient billing, predefined special services and COD types all speed through the shipping processing without having the operator remember customer-specific policies and requirements.

COD by Box or by Order

Facilitates either COD per case with actual case value or COD on only one of multiple cases for the entire shipment.

Customer-specific Notes

Customer-specific packaging or shipping instructions maintained and displayed at appropriate times – no more shipping instruction notebooks.

Shipping Control

Hot Focus Tabs

Group orders by customer, ship date, or shipping method to organize most important orders to process first

Auto or Manual Refresh

Refresh orders on a pre-selected schedule or pull in “rush” orders immediately as needed.

Domestic, International, Backorder Tabs

Logically group orders the way you want to process them

Order Alert

Warns operator if the order is changed after picking or packing has commenced, providing specific detail of the changes.

Unshipped Cases Inquiry

Ensure that all packed cases are processed before closing out the day.

Shipping Statistics

Exposes the volume of shipments completed and the number of orders remaining to process.

Case Inquiry

Locate any given case and its contents by customer, packing date, ship date, status, shipment ID, order number or tracking number.

Picking/Packing

Queued Picking

Reprioritize orders as needed or move a hot order to the top of the list for immediate processing.

Paper Picking

Customizable picking form includes order information, items, quantity, and location requirements.

Paperless “RF” Picking

Using radio frequency devices, direct the picker in the most efficient method through the warehouse and capture the bin, lot and serial number as it is



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| | <p>picked. Increases accuracy and eliminates the time and steps required for correcting mis-picks.</p> |
| Zone Picking | <p>Order may be split to multiple concurrent pickers, making the warehouse more efficient.</p> |
| Consolidated Picking | <p>Allows multiple orders to be combined into a single pick ticket.</p> |
| Split Orders | <p>Order can be split prior to issuing pick for variation in delivery method or for drop ships.</p> |
| Pick to Intermediate Container | <p>Facilitates pickling to a tub or tote, enabling the addition of customer specific product requirements such as labeling or prices. Subsequently pack the order into one or more cases.</p> |
| Pick Ticket Barcodes | <p>Phase in barcodes on items or allow certain items to bypass the barcode requirement by allowing only specific items to have their barcodes printed on a paper ticket.</p> |
| RFID/Case License Plates | <p>Unique carton identifiers speeds processing through the supply chain, including the ability to generate RFID smart tags.</p> |
| Case Types | <p>Automatically determines case tare weight and special shipper charges based on container attributes</p> |
| Case Scanning | <p>If an item has the same SKU for both eaches and case lots, the “casepack” command allows the user to tell the system that they are “packing an entire case” which will increment the packed count by the case quantity.</p> |
| Auto Assign Case Number | <p>If preassigned case licenses are not used, the system can assign a case number and print it on the case contents label directly during the case creation function.</p> |
| Pack from Inventory or Job | <p>Scan a specific item or an entire case of items with one scan. (ERP specific feature)</p> |
| Picking Validation | <p>Acquire inventory identification immediately at point of picking to eliminate picking errors and improve inventory accuracy.</p> |
| Over Picking Control | <p>Enforce your rules of over picking – allow, warn or disallow</p> |
| Alternate ID's | <p>Capable of scanning either the native part number or an alternate part number when picking and packing, such as a UPC code.</p> |
| Case Review | <p>Visual feedback on a completion of a shipment of what has been over or under packed before the shipment is finalized.</p> |
| Drop Shipments | <p>Multiple ship to addresses on a single order supported and packing information enforced.</p> |
| Palletizing | <p>Build pallets from packed and labeled cases and print a separate pallet label.</p> |
| Picker Statistics | <p>Captures statistics for pickers and packers with corresponding analysis tools.</p> |
| Forms and Labels | |
| Crystal Reports | <p>User customizable forms using an industry standard tool lets you create professional looking labels and forms meeting the most exacting standards.</p> |
| Customer Specific Labels | <p>UCC-128, AIAG, case content labels – <i>InSiteShip</i> uses Crystal base forms to give your customers the exact data they require.</p> |



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| International Documents | Print the Certificate of Origin (standard and NAFTA), Shipper's Export Declaration, and Commercial Invoice directly from the system with no additional input and other documents as needed including support for miscellaneous international shipments. |
| Hazardous Material Labels | UPS compliant labels (laser or continuous fee) automatically generated. |
| Bill of Lading | Quickly generate by freight class, enter special comments and aggregate shipments to the same consignee on a single bill (Ship with Other Goods). |
| Carrier Labels | Generation of carrier compliant labels (UPS SmartLabel, FedEx Express, FedEx Ground, FedEx Freight or generic carrier label). The UPS SmartLabel eliminates the need for paper waybills. |
| Picking Ticket | Just-in-time paper generation with most current information to eliminate having to reprint and replace a picking ticket if the customer makes a change prior to processing. |
| Packing List | System generated by case on the last case of each shipment including shipping method and charges. |
| Manifests | Print carrier manifests for all supported carriers plus a series of manifest reports including user-created manifests. |
| Shipping Checkout |  |
| Rate Shopping | Pick the most efficient method of shipment from carriers and services. |
| Miscellaneous Shipments | Construct your own shipment including contents and generation of a packing slip for no-order shipments such as vendor returns or subcontractor shipments. |
| Scale Integration | Supports many common scales to automatically read and record case weights. |
| Predetermined Weights | Speeds the process of recording the weight by automatically calculating the case weight without any scale. |
| Actual versus Billed Charges | <i>InSiteShip</i> allows you to ship overnight but charge for 2 nd day (or not charge at all). No need to change it in the customers order. |
| Additional Handling | Add an amount per case or a percentage of freight charges automatically to the amount to be billed. Also allows manual override. |
| ERP Shipping Transaction | <i>InSiteShip</i> automatically generates the shipping transaction records, updating inventory (and jobs) and updates the order with the freight amount. |
| Email Notifications | HTML email support to customize e-mails to your customers directly and automatically from <i>InSiteShip</i> ! Also supports both Quantum View Notify (UPS) and ShipAlert (FedEx) with optional predefined email address by customer. |
| UPS Hundredweight Calculations | System aggregates case weights on a shipment to determine if it qualifies for better pricing from UPS when exceeding threshold weights. |
| Case Adjustment | Facilitates last minute changes to the case contents or case type when necessary. |
| Staged Shipments | Process and stage shipments even if they won't be shipped today. |
| Case Combination | Combine cases together easily. |
| Consolidated Shipping | Multiple orders for the same ship to or ship via can shipped in a single shipment. |
| Batch Shipping | Quickly ship all packed pallets for a truck shipment in one easy step. |